

Immaculate Conception School Advisory Board Minutes

December 14, 2011

Board Members Present: Fr. Tim Harrison, Principal Mary Reardon, Mary Raven, Marin Fortune, Paul Coco, Richard Eaton, Andrew deBernardo and Marcia Foley

Greg Miller, School Business Manager

Absent: Michelle Barbaro-Rogers

Fr. Tim opened the meeting with prayer

The School Mission Statement and Philosophy Statements were read by Board members

Pastor's Report:

- The natural gas conversion project for the school will be complete over vacation
- Fr. Tim was very complimentary regarding the level of preparation in the North Pole Express fundraising event. Fr. Tim has already blocked out the first weekend in December 2012 to participate!
- Fr. Tim mentioned a generous donation of 30 iPads that will be provided to the school by Curt Gerrish. Thank you, Mr. Gerrish!

Principal's Report:

- Current enrollment is 263 students; calls are coming in to schedule tours for next year
- Annual Open House is scheduled for January 29, 2012 from 12:30 – 2:00 p.m. (immediately following the 11:30 a.m. Liturgy). All Board members are welcome to attend the Liturgy and Open House.
- Paperless report cards for this quarter in grades 5-8
- Accreditation work continues within the school. Board members are asked to be available to meet with the accreditation committee representatives during the onsite visit
- Eighth grade applications to high schools are complete
- A \$10,000 grant from NAID (Newburyport Area Industrial Development) will assist with resource support in the classroom
- Title I funds are being used to provide professional development training in the area of reading intervention

- Mrs. Pearson will represent the school as the liaison to IC Haiti. Working with Fr. Paul and Eric Brennan, the school will be encouraging students to become involved and create an awareness, empathy, and respect for the needs of all people
- The Annual Auction will be held on Saturday, March 31, 2012. Theme: Caribbean
- Athletics – Many students are involved in the North Shore Catholic Schools League, the River Rival League and the Saturday morning league. Go Pelicans!

New Board Member Orientation:

- Marin Fortune led the group through a new member orientation

Budget Discussion – 2012/13 School Year

- Greg Miller led the discussion on 2012 budget information and tuition rates
- Given the current enrollment of 263 students, there are budget implications
- Although fundraising continues to be a strong component of the budget, more families are paying slower which is causing issues with cash flow
- Spending is under control and monitored
- It will take a year to realize the savings from the oil to natural gas conversion
- Despite current constraints, the amount of money for financial aid in 2012/13 will be increased
- The Board met in Executive Session to discuss tuition for school year 2012/13

Respectfully submitted,

Marcia Foley

Future Meeting Dates:

Board Meeting - January 19, 2012 – 7:00 p.m.

January 29 – Open House 12:30 – 2:00 p.m. – Board Members invited to attend

Board Meeting - February 16, 2012 – 7:00 p.m.

Board Meeting - March 15, 2012 – 7:00 p.m.

March 31, 2012 – Annual Auction – 6:30 p.m. – Board Members invited to attend

June 8, 2012 – Graduation - 7:00 p.m. – Board Members invited to attend

Board Meeting - June 21, 2012