

Immaculate Conception School Board

Minutes – January 10, 2011

Members Present: Fr. James Kelly, Mrs. Reardon, Marin Fortune, Michelle Barbaro-Rogers and Marcia Foley.

Members Absent: Mary Raven and Andrew deBernardo

Guests: Mrs. Judy Doucette, Chair of Accreditation Steering Committee

Greg Miller, School Business Manager

- Fr. Kelly opened with a prayer.
- The School Mission was read by Board members
- Mrs. Reardon distributed a number of documents since the last meeting was held on September 13, 2010. These documents included:
  - IC School Board members and contact information
  - Minutes of September 13, 2010 School Board meeting
  - Information on Catholic Schools Week (January 30 – February 5, 2011)
  - Development Report – Programs in place and contacts made for this year
  - Auction Information – *The Pelican Derby*, March 19, 2011
  - Technology Report – For additional details, please see Mrs., Reardon. Many parents are contributing behind the scenes to provide students with state-of-the-art computer tools, a refreshed website and additional classroom Smart Boards.
  - PTO Report – Many activities are planned for the balance of the year including educational, social and community service events.
  - IC School Board Constitution and By-Laws – amended January 10, 2011
- Mrs. Reardon addressed a school-wide concern about the safety of walkers leaving the school grounds at dismissal and proceeding to the Newburyport Public Library.
  - Several suggestions were made regarding how best to accommodate those children and parents who prefer to pick up at the Library.
  - Mrs. Reardon has talked with a member of the local community who has expressed displeasure at the number of parents and IC children congregating at the Library and taking parking spots in the Library parking lot to avoid the car line at IC School dismissal time.
  - The Board recommended that Mrs. Reardon send a letter home to parents advising them of the safety concern and community feedback. A suggestion was made that if there is no relief to the parking issues on Harris Street and in the vicinity of the

Library, then perhaps all walkers might get dismissed at the completion of all cars coming in to the parking lot for the car line.

- Fundraising efforts to date were reviewed.
  - The Auction (*The Pelican Derby*) will be held on Saturday, March 19<sup>th</sup> and is expected to raise approximately \$30-40K to complete the \$100, 000 needed for operating budget.
  - The Development Director (Mrs. Mimi Reeves) resigned and there are no short-term plans to identify a replacement. Instead, event chairpersons will report to Mrs. Reardon
- Mrs. Judy Doucette was present to discuss the fall 2011 Accreditation process.
  - Mrs. Doucette will be the Chairperson for the IC School.
  - The Governance section of the Accreditation process needs to be complete by May 2011. Marin Fortune and Michelle Barbaro-Rogers have agreed to work on Governance.
- Greg Miller presented the school budget for 2011 and 2012 with assumptions built in regarding enrollment and costs.
  - As a result, the Board recommended that Mrs. Reardon and Fr. Kelly proceed with a tuition increase of \$250.00 for school year 2012.
  - Tuition for full-time students, K – 8 will be \$4,800
  - Tuition for 5-day pre-kindergarten program will be \$4,250
  - Tuition for 3-day pre-kindergarten program will be \$3,600
- It was agreed that the next Board meeting would be held on Monday, February 7, 2011. As a result of scheduling issues, this meeting was cancelled. *The next meeting will be scheduled after the arrival of our new Pastor, Father Tim Harrison.*