

## Immaculate Conception School Advisory Board Minutes

January 19, 2012 – 7:00 p.m.

Board Members Present: Fr. Tim Harrison, Principal Mary Reardon, Marin Fortune, Paul Coco, Richard Eaton, Michelle Barbaro-Rogers and Marcia Foley

Absent: Mary Raven and Andrew deBernardo

Fr. Tim opened the meeting with prayer

The School Mission Statement and Philosophy Statements were Mrs. Reardon and Marcia Foley

Pastor's Report:

- Fr. Tim has just returned from Haiti and the dedication ceremony at the Fr. Marc Piche School. Fr. Tim commented that the school has helped to raise the dignity of the children in the difficult days following the earthquake (2 years ago). To quote Fr. Tim, "the children looked 'immaculate' in their uniforms"!
- The Archdiocesan Pastoral Planning Initiative is underway. The North and South regions have been established. Our Parish is part of the Merrimack region – those Parishes will be defined as independent or combined during the week of January 23.
  - Possible impact to the IC School – there could be a potential loss of school tax monies with the consolidation of Parishes

Principal's Report:

- Current enrollment is 263 students; calls are coming in to schedule tours for next year
- Annual Open House is scheduled for January 29, 2012 from 12:30 – 2:00 p.m. (immediately following the 11:30 a.m. Liturgy). All Board members are welcome to attend the Liturgy and Open House.
- Paperless report cards for this quarter in grades 5-8; grades close on January 20 – the school year is halfway complete!
- NEASC Accreditation work continues within the school.
  - January 12 was a professional day of development for the staff.

- Board members are asked to be available to meet with the accreditation committee representatives during the onsite visit, which is scheduled for September 23-26.
- There will be a reception in St. Louis Hall on the evening of September 23 for Accreditation Team Members and Board Members.
- High School Placement Test results – IC 8<sup>th</sup> graders tested well above the median for Catholic High Schools
- Calendar Sales: Net - \$10,400
- Financial Review presented by Mrs. Reardon
- A \$10,000 grant from NAID (Newburyport Area Industrial Development) will assist with resource support in the classroom – Mrs. Reardon has identified a promising candidate
- Title I funds are being used to provide professional development training in the area of reading intervention. Training begins on January 24.
- Mrs. Pearson will represent the school as the liaison to IC Haiti. The school will be encouraging students to become involved and create an awareness, empathy, and respect for the needs of all people
- The Annual Auction will be held on Saturday, March 31, 2012. Theme: A Night in the Islands, 6:00 – 10:00 p.m.
- Athletics – Many students are involved in the North Shore Catholic Schools League, the River Rival League and the Saturday morning league. Go Pelicans!
- Tuition – 2012/13 School Year –
  - Fr. Tim and Mrs. Reardon have issues a letter to parents detailing the tuition increase and policy guidelines for next year
  - The tuition rate will be \$4,995 per student in K-8 if tuition is paid in full by July 1, 2012
  - Other payment alternatives will be administered through the FACTS Program with corresponding fees
  - A copy of the 2012/13 Tuition Preference Form was provided to Board members for review

- PTO Report – Several events planned – Catholic Schools Week, Father/Daughter Dance and mother/Son Event. Mrs. Reardon is very appreciative of all that the PTO does for the students, faculty and staff.
- Strategic Plan – Draft Document –
  - Mrs. Reardon provided Board members with a copy for review. The plan covers 2012 – 2017 and is a draft copy.
  - The final copy will be used as part of the NEASC Accreditation process in September.

Respectfully submitted,

Marcia Foley

Future Meeting Dates:

January 29 – Open House 12:30 – 2:00 p.m. – Board Members invited to attend

Board Meeting - February 16, 2012 – 7:00 p.m.

Board Meeting - March 15, 2012 – 7:00 p.m.

March 31, 2012 – Annual Auction – 6:00 p.m. – Board Members invited to attend

June 8, 2012 – Graduation - 7:00 p.m. – Board Members invited to attend

Board Meeting - June 21, 2012