



Immaculate Conception School

One Washington Street, Newburyport, Massachusetts 01950
978-465-7780

August 2011

Dear Parents,

Greetings!

It is hard to believe that summer is coming to a close and that we are about to begin a new academic year. Enclosed in this packet is all of the information that you will need for the opening of school. Several items require a signature and need to be returned to school on or before opening day. This information will be online in the *Communicator* as well. Please do not hesitate to call our office if you have any questions or need further clarification, 978-465-7780.

As always, I thank you for entrusting your most precious gift of your child to us. We are so blessed to be part of a community of faith, dedicated to nourishing your children's academic and spiritual needs.

With warm regards,

Mary Reardon
Principal



School Information

For 2011-2012 School Year

Opening of school-

Students: Students in grades 1 ó 8 begin Tuesday, September 6 and are in session for a half day. **For students who take the bus, regular school bus service will be provided both to and from school.** Please remember our school day begins at 8:20 a.m.

Back to School Cookout, September 6th on school grounds from 5:00 ó 6:30 p.m. **All are welcome to this event.**

Wednesday, September 7, 2011

PTO sponsored Coffee Hour 8:30 ó 9:30 a.m.

Pre-Kindergarten Orientation - 9:00 – 9:30 a.m.

Kindergarten Orientation - 9:30 – 10:00 a.m.

Pre-Kindergarten and Kindergarten orientations will be held on Wednesday, September 7, 2011 in the Pre-K and Kindergarten classrooms located on the lower level of the school building. Students should arrive to orientation dressed in school uniform. Students and parents should attend to see the classroom and hear about the routines and activities. **The first day of school for Pre-K and Kindergarten is on Thursday, September 8, 2011.**

Faculty Assignments 2011-2012

Pre-K:	Mrs. Jessica LeBlanc
Kindergarten:	Mrs. Kristen Connelly and Mrs. Erin Newman
Grade One:	Mrs. Evelyn Pike
Grade Two:	Sister Mary Braley
Grade Three:	Ms. Suellen Welch
Grade Four:	Ms. Michelle D'Angelo
Grade Five Homeroom and Science:	Mrs. Nina Reidy
Grade Six Homeroom and Language Arts:	Ms. Elyse Cookson
Grade Seven Homeroom, Math and Religion:	Mrs. Judy Doucette
Grade Eight Homeroom, Social Studies, Religion:	Mrs. Kitty Pearson
Spanish:	Mrs. Christina Meissner
Physical Education: í í í í í í í í í ...Instructor Provided by Young World Physical Education Program	
Art:	Mrs. Lynne Beach
Music:	Mr. Michael Driscoll
Library:	Mrs. Christine Blake
Computer:	Instructor Provided by R & R Consultants
Educational Assistants:	Sr. Patrick Burke, Mrs. Josephine Caiazza, Mrs. Kerry Carifio, Sr. Thomasita Delaney, Mrs. Karen Kent, Mrs. Patricia Gorman
Nurse:	Ms. Lauren Justin
Office: í	Mrs. Heidi Somers, Ms. Kathleen Lalli

Student Handbooks:

The student assignment books contain the student/parent handbook. These handbooks contain important school policy information. These assignment/handbooks will be available to all students in grades 3 ó 8 on the first day of school. Please send in a check for \$5.00 in a well-marked envelope with the student's first name and grade. This will cover the cost of the assignment/handbook. Handbooks will be available to Pre-K , K, Grade 1 and Grade 2 families upon request from the office.

Everyone should have received a list of supplies requested by the classroom teacher. If you do not have a copy or have misplaced your copy, you can obtain it from the "Communicator" on the website at: www.icsnewburyport.com.

Drop Off and Pick Up

There are three methods of transportation to and from school: bus transportation for students in Newburyport, by parent cars or as a walker. If you plan to have your child ride the Newburyport school busses, they should pre-register with the Newburyport Public School system. If you drive your child to school, you must follow the mandated NEASC approved policy for entering the school yard area.

For morning drop-off, all cars should enter from the Court St. entrance of the schoolyard and drive to the end of the opening on Washington St. before allowing children to disembark from the car. **Parents, please have children ready to disembark from the car with backpacks, etc. in hand. It should not be necessary for parents to leave the car to gather their child's belongings. Goodbyes should be done inside the car so that children are dropped off in the school yard and then parents can continue on their way.**

For pick up at the end of the school day, cars should enter from Washington St. entrance of the school yard nearer to Court St. and line up in a semi-circle to the Washington St. exit closer to the building. **All cars should clearly display a sign marked with the family name and grade of each student in the passenger side window. As faculty members see the signs, your child will be walked or directed to the car while all vehicles are stopped. Parents once again should not leave their car. We will assist your child as needed.**

Note: No student will be allowed to be picked up by cars outside the schoolyard area! We will do our best to move the car line along as quickly as possible. Parents, this is for the safety of all our children. Please adhere to this rule. Cars should not be waiting for students along Green St. or Harris St.

If your child will be walking home or to another destination for the entire school year, then the homeroom teacher must have written permission on file. If your child is walking to a destination for just one day, we must still have a written parental permission slip turned into the homeroom teacher on that day. Otherwise, we will assume that permission is not granted and will not allow a student to walk home or elsewhere.

Summer Reading List-

All students should bring their mandatory reading list assignment on the first day of school.

Cafeteria

The school cafeteria will continue to serve its delicious and healthy lunches to all students who wish to purchase them. Lunches will be available to all students in K ó 8. The cost is \$3.50 per student per day. The option of paying in advance either weekly or monthly is always best especially for younger children. **On occasion students will forget their lunch or money to purchase lunch. Lunches may not be charged. If the office is aware of the situation early enough, an attempt will be made to call parents. Students without lunch will be provided with a nutritious meal of a cheese sandwich on whole wheat bread, 2% white milk and apple sauce. Students who receive this lunch option may not make purchases from the optional snack/dessert line.**

All money should be sent in a clearly marked envelope. Please see enclosed flyer for additional information.

Website

If you have not visited our site, please take a look at www.icsnewburyport.com. This site is updated on a regular basis. From time to time we will send home papers to be signed and returned to school. However, all notices and homework will be posted on the website as needed.

Enclosures

Please complete the following forms as required and return them to school with your child on the first day of school.

1. Student Emergency Form (*Return*)
2. Confidential Health Information Form (1 needed per child) (*Return*)
3. Before /After Care Registration Form (*Return if this applies to you*)
4. Transportation Method Form (*Return*)
5. Allergy Notice
6. Permission to print information in the PTO Directory and photograph your children (*Return*)
7. Computer Lab Contract (1 needed per child) (*Return*)
8. CORI Form ó All school volunteers MUST fill this out. (*Return*)
9. Parent Volunteer support (*Return*)
10. School Calendar
11. IC Lunch Program
12. Seabrook Evacuation plan & Authorization for Student Pick-Up Form (*Return*)
13. Asbestos Letter
14. Opening Day Cookout
15. Honeywell Reminder

Students may not participate in any after school activities until all their Back to School Forms are returned to the office.