

Immaculate Conception School Board

Minutes-September 15th, 2011

Members Present: Fr. Tim Harrison, Mrs. Mary Reardon, Marin Fortune,
Michelle Barbaro-Rogers, Mary Raven

Members Absent: Marcia Foley, Andrew deBernardo

Mrs. Reardon opened meeting with a prayer.

The School Mission and Philosophy was read by Board members.

Principal's Report:

- Enrollment is steady with 267 students.
- Tours are still on-going, especially in lower grades.
- Back to school cook-out was well-attended.
- Mrs. Reardon met with new parents prior to cook-out.
- Faculty Orientation and Retreat were conducted in August.
- N.E. Assoc. of Schools & Colleges accreditation committees were established and began work.
- CPR & First Aid for staff to be held at 1st staff meeting.
- Dismissal is going well.
- Over 41 students, grades 6-8 participating in X-country.
- Fr. Tim and Mrs. Reardon attended a Pastor's and Principal's Conference in July on Collaborative Leadership.
- Focus for this year: Mission, Pace of Technology Changes, and Collaborative Leadership. Father and Mrs. Reardon are discussing ways to work technology into I.C.'s future.
- Mrs. Reardon attended a seminar in Brookline in August: "Facing History and Ourselves," on Immigration. We are looking at diversity and how best to incorporate into our school with regards to our Mission.
- Fr. Tim and Mrs. Reardon discussed Catholic Christian values to focus on this year:
 1. Universal Salvation
 2. Sacredness of Life
 3. Needs of the Poor
 4. Eucharist
- New Language Arts Program grades 1-4. Holton Mifflin Harcourt, Publisher

- Team Meeting time has been implemented for teachers.
- Capital Improvements completed: Third floor baths; primary baths; sound system; cafeteria stairs refurbished
- Nutrition information is on the website.
- Faculty related goals for this year:
 1. Each grade level team will develop future growth targets for Sat 10 results.
 2. To include faculty in policy and decision making.
 3. Three member Faculty Council will meet with Principal to discuss issues of faculty concern.
- Development:
 1. North Pole Express-December 3, 2011
 2. Auction date- March 31, 2012
 3. PR-Marketing-Assistance of Claire Seibert
- Old Business: Fr. Tim and Mrs. Reardon wish to broaden the Board and will review nominated candidates.
- New Business: Building Use Policy - Discussion of use of building by public after school hours - Safety and liability were discussed
- Fr. Tim: City is going to be paving Green Street. Fr. discussed the possibility of converting to gas.
 - A greener fuel - gas co. will offset some of the costs. Over time, a great savings will be noticed.
 - With heating season upon us, Fr. thought it a good time to begin the process.
 - Fr. is waiting to see the total figures for the conversion to gas. Rebates will be available as well.

Meeting was closed with a prayer.

Respectfully submitted,

Mary Raven