



Immaculate Conception School

ADMISSION PROCEDURES PRE-K THROUGH GRADE 8

The process of admission is meant to be thorough enough to give the Admissions Committee sufficient information to assess each student's educational needs. The admissions Board cannot make a final decision on an applicant until the application file is complete. Admissions decisions will be mailed. The Admissions process will include the following:

- Completed Online Admissions Application (One for each Student)**
 - Student Information Form
 - Parent/Guardian Information Form
 - Tuition Plan Agreement Form
 - Covenant of Support Form
 - Pre-K Extended Care Program (Optional)
- Other Required Documentation**
 - Birth Certificate
 - Baptismal Certificate
 - Physician's Report (must be for the current year)
 - Registration Fee
- School Report Cards**

Include last year's report card and current year report card through most recent marking period of this year for Grades 1-8. Include IEP plans and any special needs.
- Student/Parent Interview**

An interview for students in Grades Pre-K through Grade 8 will be conducted with the Principal. Any special circumstances will be discussed.
- Class Visitation (Required for Grades 1-8)**

The school secretary will contact parents to schedule a visit for students in Grades 1-8 once the application has been evaluated.
- Achievement Test Assessment**

We may accept achievement test results or MCAS.

Kindergarten evaluations will be conducted after acceptances are sent out. Kindergarten acceptance is contingent on the completion of the evaluation. The evaluations insure that Immaculate Conception can meet the child's needs.

ADMISSIONS COMMITTEE

The Admissions Committee shall consist of the Pastor and the Principal, in consultation with faculty and staff. Once admissions procedures have been completed, the Committee shall meet to choose students to fill available spots.

After an academic appraisal which assures that student needs can be met in this setting, after a determination that student and parent are open and willing to pursue faith formation, and after an appraisal which assures that physical and emotional needs can be met in this academic setting, preference for admission will be given to:

1. A candidate with Immaculate Conception Parishioner status and a sibling already enrolled
2. A candidate with Parishioner status at an area Catholic parish and a sibling already enrolled
3. A candidate with a sibling already enrolled
4. A candidate with Immaculate Conception Parishioner status.
5. A candidate with Parishioner status at an area Catholic parish
6. Children of alumni
7. Open spots according to availability

The Admission policy will be effective for the 2018-2019 School Year.