



Immaculate Conception School

1 Washington Street, Newburyport, MA 01950 ~ 978 • 465 • 7780 ~ www.icsnewburyport.com

February 2022

Dear Parents and Guardians,

I hope this letter finds you well and enjoying the beauty that winter in New England provides! I invite families in Kindergarten through 7th grade to join me in a commitment to excellence for the 2022-2023 school year by re-registering your children.

As I reflect on our successes for the first half of this school year, feelings of gratitude and pride are overwhelming. We continue to pull together as a community to navigate the challenges of the pandemic and provide a supportive and sensitive school environment for our students, families and staff. Highlights from this school year include the expansion of the Before Care program hours to accommodate families who need the option of a 7:00 a.m. drop-off. Our Halloween 'Trunk of Treat' was tremendously fun and will be a new tradition to look forward to each year. The North Pole Express, organized in just 30 days, was an amazing success. Our community rallied in support of this major fundraiser and the energy boost was incredible. We are grateful to our dedicated faculty who continue to meet the daily challenges of both in-person and online instruction - despite the unending fatigue that many educators face in these times. We were pleased to welcome new faculty members to the IC in September. The camaraderie amongst the teaching team is palpable and positive, and all are committed to our goal of providing our learners with a faith-filled environment as we prepare them to be leaders in the 21st century.

Our program lineup for the 2022-23 school year will include the grand reopening of our 3 and 4 year old preschool program. We are excited about the plans underway to provide a dynamic early childhood learning space at the heart of our building. We have seen the value that offering a remote learning option has been for our families - and how this sets the IC apart from other area schools. We will continue to offer a remote learning option for Kindergarten to grade 8 students next year and plan to continue the integration of technology and meaningful digital programs and applications that enhance learning while providing teachers with insightful, realtime data on student achievement.

We anticipate that the challenges and pressures of the pandemic will impact school finances for a third year. Our financial forecast must be looked at realistically, especially with the obstacles experienced in fundraising over the last two years. The actual cost of educating a child at Immaculate Conception School exceeds \$9,000 a year. We will realize a 3.3% increase in tuition for K to 8 students with the Catholic rate for 2022-23 at \$7,300 per child. Financial Aid will continue to be offered to K-8 students. Please see our website for the FACTS link to apply for Financial Aid - deadline for returning families is April 20, 2022.

As we continue together on our journey, please consider supporting Immaculate Conception School and our commitment to fostering faith, values and the traditions of Catholic academic excellence. Important initiatives include:

- plans for an upgraded playground
- flexible learning spaces for K-4
- a STEM and Innovation Lab
- updated devices for students
- digital programs that promote critical thinking and foster student voice
- financial support for families to keep their children in Catholic education
- new Pre-K program

I welcome the opportunity to talk with you personally about our vision for the future and the ways to give that would be impactful. Our students have benefited greatly from past donations from our school families for items such as:

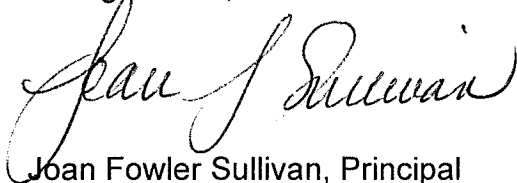
- flexible furniture in the Middle School
- Discovery Education Science and Social Studies subscriptions
- Student safety software
- an entire Computer Lab
- a classroom full of Chromebooks
- a full year's tuition for a child

Every gift enhances the school experience.

We are blessed to have such a dedicated community to surround and support our children during this important time in their lives. It is an honor to be a part of your child's education and I look forward to all that lies ahead for Immaculate Conception School.

May God continue to bestow His Grace on our caring community.

With gratitude,

A handwritten signature in black ink that reads "Joan F. Sullivan". The signature is written in a cursive, flowing style.

Joan Fowler Sullivan, Principal



Immaculate Conception School

RE-REGISTRATION FOR 2022-2023 SCHOOL YEAR

For students presently attending Kindergarten – Grade 7 at Immaculate Conception School

Parent Names: _____

Address: _____

Phone Number: _____

Student Name: _____ Entering Grade: _____

Student Name: _____ Entering Grade: _____

Student Name: _____ Entering Grade: _____

Student Name: _____ Entering Grade: _____

- will be** returning to Immaculate Conception School.
- will not be** returning to Immaculate Conception School.
- We would like an enrollment packet for a sibling entering grade: _____

RE-REGISTRATION CHECKLIST

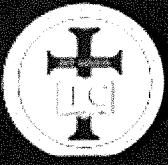
Please Submit the Following:

- Completed 2022-2023 Re-Registration Form
- \$200 Registration Fee per student - must be submitted with this form to guarantee placement.**
NON-REFUNDABLE (PER STUDENT)
The Registration Fee is in addition to tuition.
- Completed 2022-2023 Tuition Plan Agreement
- Signed 2022-2023 Covenant of Support

Parish Attending/Registered _____ City _____

Parent/Guardian's Signature _____ Date _____

In order to guarantee your child's placement for next year, the completed Re-Registration form, \$200 Registration Fee, Tuition Plan Agreement and signed Covenant of Support forms are due in the school office by Friday, February 11, 2022.



Immaculate Conception School

TUITION PLAN AGREEMENT 2022-2023

Parent/Guardian's Name _____

Address: _____ City: _____ State: _____ Zip: _____

Telephone Number: _____ Email address: _____

Student Name(s) and Grade(s) Entering for School Year 2022-2023:

Student Name: _____ Grade: _____ Student Name: _____ Grade: _____

Student Name: _____ Grade: _____ Student Name: _____ Grade: _____

Parish Attending/Registered: _____ Non Catholic: _____

Select Tuition Option for 2022-2023 School Year: (Please check One)

____ Option 1 Payment – Full tuition payments through **FACTS** due on July 1, 2022. Additional \$100.00 fee for payment received after July 1, 2022. There is an additional \$20 **FACTS** enrollment fee charged to your account for "Incidental Billing" payment service.

____ Option 2 Payment - Two equal payments through **FACTS** due by June 30 & November 30. Additional \$100.00 fee for payment received after July 1, 2022. There is an additional \$20 **FACTS** enrollment fee charged to your account for "Incidental Billing" payment service.

____ Option 3 Payment – Nine equal monthly payments**, through **FACTS**, beginning June. Additional \$100.00 fee for payment received after July 1, 2022. There is an additional \$50 **FACTS** enrollment fee charged to your account for "Incidental Billing" and monthly payment service.

**For student enrollment that is finalized after July 1st, please refer to the document Late Registration/Enrollment.

Current **FACTS** families will be automatically enrolled for the 2022-2023 year. New families to **FACTS** will be notified as to **FACTS** sign up procedure. Tuition payments utilizing **FACTS** services will be debited directly from your account either on the 5th or 20th of each month.

Please circle the day of the month you would like **FACTS** to charge your account: 5th or 20th

We will default to the 20th if no date is indicated.

You have the option to make payments by Credit Card. There will be a 2.85% charge added to all Credit Card payments.

TUITION RATES 2022-2023

Add \$200 Registration Fee per student

Tuition Rate per student

	<u>OPTION 1</u>	<u>OPTION 2 & 3</u>
Pre-K 4 Day	\$6,500	\$6,600
Pre-K 5 Day	\$7,100	\$7,200
K-8	\$7,300	\$7,400

Tuition amounts exclude the non-Catholic charge of \$300 per student.

Tuition Refund Policy: (There is no refund on registration fees)

1. After August 5, 2022, $\frac{3}{4}$ of the annual tuition will be refunded up until the first day of school.
2. After the start of school and up until November 20, 2022, $\frac{1}{2}$ the annual tuition will be refunded.
3. After November 20, 2022, No refund.

I agree to make tuition payments for the 2022-2023 school year according to the above option selected and understand that any past due payments are subject to late fees. I also agree to support and participate in the fundraising programs at Immaculate Conception School.

Parent/Guardian's Signature Date

Office Use: Registration Fee _____

Please return this completed form with your \$200 per student non-refundable registration fee. Please retain a copy for your records.



Immaculate Conception School

TUITION PLAN AGREEMENT 2022-2023

LATE REGISTRATION/ENROLLMENT

Immaculate Conception School uses **FACTS** Tuition Management Company for tuition collection. Parents/Guardians are required to set-up a Tuition Payment Plan immediately following student enrollment.

IF REGISTERING JULY 1 TO JULY 15;

- _____ Option 1: Payment in full to be paid/debited on July 20th.
- _____ Option 2: First payment of two to be paid/debited on July 20th.
- _____ Option 3: First monthly payment to be paid/debited on July 20th. The first tuition payment due will **include June and July.**

IF REGISTERING JULY 16 TO AUGUST 15;

- _____ Option 1: Payment in full to be paid/debited on August 5th or 20th.
- _____ Option 2: First payment of two to be paid/debited on August 5th or 20th.
- _____ Option 3: First monthly payment to be paid/debited on August 5th or 20th. The first tuition payment due will **include June, July and August.** Remaining balance of the annual tuition, plus any fees, will be divided into equal monthly payments.

IF REGISTERING AFTER AUGUST 15;

- _____ Option 1: Payment in full to be paid immediately.
- _____ Option 2: First payment of two to be paid immediately.
- _____ Option 3: A payment of \$3000.00 to be paid immediately. Remaining balance of the annual tuition, plus any fees, will be divided into equal monthly payments.

I understand that the above Tuition Payment Plan will apply.

Parent/Guardian's Signature

Date



Immaculate Conception School

One Washington Street, Newburyport, MA 01950 ~ 978-465-7780

COVENANT OF SUPPORT 2022-2023

PHILOSOPHY

Immaculate Conception is a parish school that welcomes parishioners who seek its advantages. Parish support and fundraising are essential in addressing issues of affordable tuition. In addition, development fundraising and social events serve to strengthen the spirit of community by bringing people together who share a common vision.

PARISHIONER STATUS

For school eligibility, a parishioner is defined as one who is duly registered, actively involved through prayer and weekly worship whenever that is expected or possible and regularly supports the mission of the Parish through the use of weekly envelopes, checks or on-line contributions.

TUITION

The tuition rate is determined based on the cost to educate a student at Immaculate Conception, and in consideration of the contributions from parish assistance, development fundraising and charitable gifts/bequests given to the Immaculate Conception School.

POLICY

- Parents are required to maintain Parishioner Status as defined above.
- Parental (family) support of our development fundraising activities is central to our success. **Each family is expected to participate. Money raised through development offsets operational costs as well as develops strong community spirit. Please initial**
- Adherence to the financial obligations including Tuition Plan payments is necessary to maintain good standing.
- Families in arrears who have not made acceptable arrangements with the Principal or Pastor by February 15 will not be allowed to register their children for the coming school and may lose preferential admission status.
- Families of 8th grade students need to be current in all commitments in order to be eligible for Class Week activities, including Graduation exercises.

I have read the above Covenant and agree to fulfill all of the responsibilities as the parent(s) of a student(s) at Immaculate Conception School.

Parent/Guardian's Signature: _____ Date: _____

Please Print Name: _____

This is an annual Covenant of Support and will be modified to address the changing needs of our school community. Thank you for believing in the value of a Catholic School Education!